**STAFF MOBILITY FOR TEACHING**

**MOBILITY AGREEMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Planned period of the teaching activity** | from | \_\_/\_\_/20\_\_ | to | \_\_/\_\_/20\_\_ |
| **Duration (days) – excluding travel days** | … | days |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **The Teaching Staff Member** | | | |
| **Last name** | ... | **First name** | ... |
| **Seniority[[1]](#endnote-1)** | ... | **Nationality[[2]](#endnote-2)** | ... |
| **Sex [M/F]** | ... | **Academic year** | 20.../20... |
| **E-mail** | ... | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **The Sending Institution** | | | |
| **Name** | Recep Tayyip Erdogan University | | |
| **Erasmus code** | TR RIZE01 | **Department/Unit** | ... |
| **Address** | Recep Tayyip Erdogan University, Fener Mah. 53100 Rize | **Country, Country code[[3]](#endnote-3)** | TURKEY, TR |
| **Contact person  name/position** | ...  ... | **Contact person e-mail** | ... |
| **Type of enterprise: NACE code [[4]](#endnote-4)** | | | ... |

|  |  |  |  |
| --- | --- | --- | --- |
| **The Receiving Institution** | | | |
| **Name** | ... | **Department/unit** | ... |
| **Erasmus code**  **(if applicable)** | ... |
| **Address** | ... | **Country, Country code** | ... |
| **Contact person  name/position** | ...  ... | **Contact person**  **e-mail/phone** | ...  ... |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

**I. PROPOSED MOBILITY PROGRAMME**

|  |  |
| --- | --- |
| **Main Subject field[[5]](#endnote-5)** | **…** |
| **Level** | 🞐Short cycle (EQF level 5)  🞐Bachelor or equivalent first cycle (EQF level 6)  🞐Master or equivalent second cycle (EQF level 7)  🞐Doctoral or equivalent third cycle (EQF level 8) |
| **Number of students**  **at the receiving institution benefiting from the teaching programme** | **…** |
| **Number of teaching hours** | **…** |
| **Language of instruction** | **…** |

|  |
| --- |
| **Overall objective of the mobility:** |
| ... |
| **Added value of the mobility**  **(both for the institutions involved and for the teaching staff member):** |
| ... |
| **Content of the teaching programme:** |
| **…** |
| **Expected outcomes and impact**  **(not limited to the number of students concerned):** |
| ... |

(if necessary, add lines)

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[6]](#endnote-6) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Commitment** | **Name** | **Position** | **Date** | **Sign** |
| **The teaching staff member** | …  … | Teaching Staff Member | \_\_/\_\_/20\_\_ |  |
| **The sending institution** | …  … | Departmental Coord. | \_\_/\_\_/20\_\_ |  |
| Spec.  Ozan Selcik | Institutional Coord. | \_\_/\_\_/20\_\_ |  |
| **The receiving institution** | …  … | … | \_\_/\_\_/20\_\_ |  |

**GUIDELINES**

1. **Seniority:**  Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-3)
4. The top-level NACE sector codes available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-4)
5. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is to the subject taught. [↑](#endnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-6)